



Republic of the Philippines
MUNICIPALITY OF CATARMAN
Province of Northern Samar

OFFICE OF THE MUNICIPAL TREASURER

**ISSUANCE OF COMMUNITY TAX CERTIFICATE
REQUIREMENTS CHECKLIST**

Valid ID

List of IDs Accepted:

- Passport
- UMID
- Driver's License
- Senior Citizen ID
- COMELEC / Voter's ID / COMELEC Registration Form

Individual, if Employed

Gross Income / ITR

Individual, if Unemployed

Personal Declaration

Corporation, if new business, Sole Propriety

Capitalization

Corporation, if old business, Sole Propriety

Certificate of Gross Income

Corporation, if new business, Corporation

SEC Registration

Corporation, if old business, Corporation:

Gross Sales / GIS / AFS